

EV Pre-Delivery Inspection (PDI) Checklist

Print this, take it to the showroom, and tick every box **before** you pay the balance or sign the delivery note. Do it in daylight, unhurried. No external inspector needed.

CAR / VARIANT	BOOKING / VIN NO.	DELIVERY DATE
DEALER	SALES ADVISOR	COLOUR

1 Identity & paperwork match

- ☐ VIN / chassis number matches the invoice & booking
- ☐ Motor / engine number matches papers
- ☐ **Manufacturing month/year** is recent — not old stock (check the VIN plate)
- ☐ Odometer reads under ~100 km
- ☐ Two keys + fobs — test lock, unlock, remote on both
- ☐ Charging flap opens and latches

2 Exterior body & paint

- ☐ Even panel gaps all around
- ☐ No dents, scratches or swirl marks (daylight)
- ☐ No repaint / overspray — consistent shade & texture
- ☐ Windshield & all glass free of chips/cracks
- ☐ Doors, bonnet, tailgate/frunk open, shut & lock flush
- ☐ ORVMs fold, adjust; cameras clean
- ☐ Sunroof opens/closes/tilts, no rattle

3 Lights, wipers & glass

- ☐ Headlamps low + high beam, DRLs
- ☐ Indicators, tail, brake, reverse & fog lamps
- ☐ Cabin, boot & puddle lights
- ☐ Wipers + washer spray, front & rear
- ☐ Rear defogger works

4 Tyres & wheels

- ☐ All four tyres same brand, model & size
- ☐ **Tyre date stamp** recent (week/year on sidewall — within a few months)
- ☐ No cuts, bulges or flat spots
- ☐ Alloys / covers unscratched
- ☐ Spare tyre or puncture kit present & sound
- ☐ Tyre pressures set; TPMS reads correctly

5 Battery & charging ⚡

- ☐ State of charge ~80% (or as promised) on delivery
- ☐ No battery / BMS / high-voltage warning lamps
- ☐ Charge % & range show correctly on cluster/app
- ☐ Portable (travel) charger in the box
- ☐ AC charging cable present & undamaged
- ☐ **Test a real AC charge** — plug in, confirm it starts
- ☐ DC fast-charge port cover opens; ask for a DC test
- ☐ 12V accessory battery healthy (accessories work with car off)

6 Interior & comfort

- ☐ Upholstery & trim clean — no tears/stains
- ☐ All seats adjust; heating/ventilation if equipped
- ☐ AC blows cold fast; all vents & blower speeds
- ☐ Power windows auto up/down; central lock; horn
- ☐ USB / 12V ports & wireless charger work
- ☐ Ambient lighting, sun visors, glovebox

7 Screens, software & ADAS

- ☐ Infotainment boots, touch responsive, no dead pixels
- ☐ Cluster shows **no error codes / warning lights**
- ☐ Reverse + 360° camera clear; guidelines work
- ☐ Speakers, Bluetooth, Android Auto / CarPlay
- ☐ **Latest OTA software** version loaded (ask SA to confirm)
- ☐ Car paired to Wi-Fi / the app under your account
- ☐ ADAS features present & enabled (as equipped)

8 Under bonnet & underbody

- ☐ No fluid leaks under the car
- ☐ Frunk / under-bonnet tidy, no loose wires
- ☐ Coolant, brake & washer fluid at correct levels
- ☐ Underbody free of transit damage or rust

9 Short test drive (if allowed)

- ☐ Smooth acceleration; no unusual whine/noise
- ☐ Regen braking works across modes
- ☐ Brakes firm; car doesn't pull to a side
- ☐ Steering centered; no vibration
- ☐ Drive modes switch cleanly

10 Documents to collect

- ☐ Final tax invoice — amount matches
- ☐ Insurance policy + cover note
- ☐ RC / temporary registration + Form 22
- ☐ Owner's manual + service booklet
- ☐ Warranty cards — vehicle **and battery** (note years/km)
- ☐ Charger warranty
- ☐ Signed PDI report / delivery checklist copy
- ☐ Accessories bill; roadside assistance details

Issues found — note in writing before signing

Only sign the delivery note after every box above is ticked. Photograph the car, the odometer and the VIN plate. Get any defect recorded in writing.